LICENSING
- 5 MAY 2017
RECEIVED

Appendix 1

Stockton-on-Tees
BOROUGH COUNCIL

STOCKTON CUSTOMER SERVICES
RECEIVED
05 MAY 2017
ORIGINAL DOCUMENT SEEN
SIGNATURE .....

Application For A Premises Licence
(Form LA13)

www.stockton.gov.uk

Trading Standards & Licensing, PO Box 232, 16 Church Road, Stockton on Tees TS18 1XD
Tel: (01642) 526558 • Fax: (01642) 526584

Application For A Premises Licence to Be Granted Under the Licensing Act 2003

Before Completing This Form Please Read The Guidance Notes At The End Of The Form

If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

I/We *(Insert name of applicant)* ~~ERDAL KUZGUN~~ INGLEBY ESTATES LTD.

apply for a premises licence under Section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/We are making this application to you as the relevant licensing authority in accordance with Section 12 of the Licensing Act 2003.

Part 1 – Premises Details

Postal Address of Premises, or if none, ordnance survey map reference or description AL FORNO, UNIT 11/12, SANDGATE PARK, BANCROFT DRIVE, STOCKTON ON TEES,	
Post Town INGLEBY BARWICK	Post Code TS17 5AA

Telephone Number of Premises (if any)	TBC
Non-domestic rateable value of premises	£TBC £100.00

Part 2 – Applicant Details

Please state whether you are applying for a premises licence as

		Please Tick ✓	
a)	an individual or individuals*	☐	please complete section (A)
b)	a person other than an individual*		
	i. as a limited company	✔	please complete section (B)
	ii. as a partnership	☐	please complete section (B)
	iii. as an unincorporated association or	☐	please complete section (B)
	iv. other (for example a statutory corporation)	☐	please complete section (B)

c)	a recognised club	☐	please complete section (B)
d)	a charity	☐	please complete section (B)
e)	the proprietor of an educational establishment	☐	please complete section (B)
f)	a health service body	☐	please complete section (B)
g)	a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an Independent hospital	☐	please complete section (B)
h)	the Chief Officer of Police or a Police Force in England and Wales	☐	please complete section (B)

*If you are applying as a person described in (a) or (b) please confirm:

	Please Tick ✓
• I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities: or	✔
• I am making the application pursuant to a	
○ Statutory function or	☐
○ A function discharged by virtue of Her Majesty's prerogative	☐

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr ☑ Mrs ☐ Miss ☐ Ms ☐ Other Title (for example, Rev) ☐

Surname: KUZGUN

First Names: ERDAL

I am 18 years old or over — Yes ☑ (Please Tick)

Current postal address If different from premises address	22 BURDON GARTH, BROOMHILL, INGLEBY BARWICK, STOCKTON ON TEES

Post Town: INGLEBY BARWICK

Post Code: TS17 5AR

Daytime contact telephone number: 07712 006537

E-mail address (optional): AJ@AL-FORNO.CO.UK

SECOND INDIVIDUAL APPLICANT (IF APPLICALBE)

Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Other Title (for example, Rev) ☐

Surname

First Names

I am 18 years old or over Yes ☐ (Please Tick)

Current postal address If different from premises address	

Post Town

Post Code

Daytime contact telephone number

E-mail address (optional)

B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In case of a partnership of other joint nature (other than a body corporate), please give the name and address of each party concerned.

Name INGLEBY ESTATES LTD
Address INGLEBY ESTATES LTD, WHITE LODGE, BELBROUGH LANE, HUTTON RUDBY, NORTH YORKSHIRE, TS15 0HY
Registered Number (where applicable) 10265606
Description of applicant (for example, partnership, company, unincorporated association etc.) LIMITED COMPANY
Telephone Number (if any) 07712006537
E-mail address (optional) AJ@AL-FORNO.CO.UK

Part A3 – Operating Schedule

	Day		Month		Year			
When do you want the premises licence to start?	0	5	0	6	2	0	1	7

	Day		Month		Year			
If you wish the licence to be valid only for a limited period, when do you want it to end?								

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend	

Please give a general description of premises (please read guidance note 1)
AL FORNO INGLEBY IS AND ITALIAN RESTAURANT SET OUT OVER TWO FLOORS, THE FIRST FLOOR IS ACCESSED BY A CENTRAL STAIRCASE AND HAS AN OVERVIEW (MEZZANINE) OF THE GROUND FLOOR AND IS ALL DESIGNED WITH A MODERN FEEL. A BAR ON THE GROUND FLOOR WILL SERVICE BOTH GROUND AND FIRST FLOOR LEVELS. IN TOTAL IT WILL SEAT AROUND 100 PERSONS OVER BOTH FLOORS. AL FORNOS IS AN ESTABLISHED BRAND AND WILL SERVE BOTH FRESH FOOD AND ALCOHOL TO OUR CUSTOMERS. THE RESTAURANT ALSO HAS AN OUTDOOR AREA, SEATING APPROX 30 PERSONS AND WILL BE SERVICED BY THE INTERNAL BAR AND KITCHEN. DURING POSSIBLE OUTDOOR SERVICE DAYS, MANAGEMENT WILL ALLOCATE A MEMBER OF STAFF TO OVERSEE THIS AREA WHEN IN OPERATION. THE OUTDOOR AREA IS LOCATED ON THE GROUND FLOOR AND ACCESSED THROUGH TWO SEPARATE DOORS, ONE BEING A LARGE BI FOLDING DOORS AND ONE BEING A USEABLE FIRE EXIT. ALL FOOD DELIVERIES ARE BROUGHT IN TO THE BUILDING VIA THE REAR KITCHEN ENTRY DOOR. ALL BEVERAGE DELIVERIES WILL BE DELIVERED STRAIGHT IN TO THE CELLAR VIA AN EXTERNAL DOOR. WE AIM TO HAVE A STRICT TIME SLOT FOR ALL DELIVERIES OF 08.30AM – 19.00PM. LADIES AND GENTS TOILETS IN THE VENUE ARE LOCATED UPSTAIRS AND DISABLED TOILETS ON THE GROUND FLOOR. ALL LIGHTING, FIRE EXITS, DISABLED FACILITIES WILL COMPLY WITH THE LATEST BUILDING REGS (see general layouts and licensable area on drawings)

What licensable activities do you intend to carry on from the premises?
(Please see section 1 and 14 of the Licensing Act 2003 and Schedule 1 and 2 to the Licensing Act 2003)

Please tick ✓ Yes

Provision of Regulated Entertainment

a)	plays	(if ticking yes, fill in box A)	☐
b)	films	(if ticking yes, fill in box B)	☐
c)	indoor sporting events	(if ticking yes, fill in box C)	☐
d)	boxing or wrestling entertainment	(if ticking yes, fill in box D)	☐
e)	live music	(if ticking yes, fill in box E)	✔
f)	recorded music	(if ticking yes, fill in box F)	✔
g)	performance of dance	(if ticking yes, fill in box G)	☐
h)	anything of a similar description to that falling with (e), (f) or (g)	(if ticking, yes, fill in box H)	☐

Provision of Entertainment Facilities for:

i)	making music	(if ticking yes, fill in box I)	
j)	dancing	(if ticking yes, fill in box J)	✔
k)	entertainment of a similar description to that falling within (i) or (j)	(if ticking yes, fill in box K)	☐

Provision of Late Night Refreshment (if ticking yes, fill in box L) ☐

Supply of Alcohol (if ticking yes, fill in box M) ✔

In all cases complete boxed N, O and P

A

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place Indoors or Outdoors or Both – please tick (✓) (please read guidance note 2)	Indoor	
				Outdoor	
Day	**Start**	**Finish**		Both	
Mon			Please give further details here (Please read guidance note 3)		
Tue					
Wed			State any seasonal variations for performing plays (Please read guidance note 4)		
Thu					
Fri			Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed on the left, please list (Please read guidance note 5)		
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 6)			Will the exhibition of films take place Indoors or Outdoors or Both – please tick (✓) (please read guidance note 2)	Indoor	
				Outdoor	
Day	**Start**	**Finish**		Both	
Mon			Please give further details here (Please read guidance note 3)		
Tue					
Wed			State any seasonal variations for the exhibition of films (Please read guidance note 4)		
Thu					
Fri			Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed on the left, please list (Please read guidance note 5)		
Sat					
Sun					

C

Indoor Sporting Events Standard days and timings (please read guidance note 6)			Please give further details here (Please read guidance note 3)
Day	**Start**	**Finish**	
Mon			
Tue			State any seasonal variations for indoor sporting events (Please read guidance note 4)
Wed			
Thu			Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed on the left, please list (Please read guidance note 5)
Fri			
Sat			
Sun			

D

Boxing or Wrestling Entertainment Standard days and timings (please read guidance note 6)			Will the boxing or wrestling entertainment take place Indoors or Outdoors or Both – please tick (✓) (please read guidance note 2)	Indoor	
				Outdoor	
				Both	
Day	**Start**	**Finish**			
Mon			Please give further details here (Please read guidance note 3)		
Tue					
Wed			State any seasonal variations for boxing or wrestling entertainment (Please read guidance note 4)		
Thu					
Fri			Non standard timings. Where you intend to use the premises for boxing or wrestling at different times to those listed on the left, please list (Please read guidance note 5)		
Sat					
Sun					

E

Live Music Standard days and timings (please read guidance note6)			Will the performance of live music take place Indoors or Outdoors or Both – please tick (✔) (please read guidance note 2)	Indoor	✔
				Outdoor	
Day	**Start**	**Finish**		Both	
Mon	10.00	00.00	Please give further details here (Please read guidance note 3) POSSIBLE ACOUSTIC SINGERS, POSSIBLE INSTRUMENTAL PLAYERS AND SINGERS FOR ANY THEMED NIGHTS, WEDDINGS, BIRTHDAYS ETC.		
Tue	10.00	00.00			
Wed	10.00	00.00	State any seasonal variations for the performance of live music (Please read guidance note 4)		
Thu	10.00	00.00			
Fri	10.00	00.00	Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed on the left, please list (Please read guidance note 5) WE WOULD LIKE TO HAVE 1 HOUR EXTRA ON THE CLOSING TIMES FOR THE FOLLOWING DAYS;		
Sat	10.00	00.00	NEW YEARS DAY GOOD FRIDAY EASTER SUNDAY EASTER MONDAY MAY BANK HOLIDAY SPRING BANK HOLIDAY SUMMER BANK HOLIDAY CHRISTMAS DAY BOXING DAY		
Sun	10.00	00.00			

F

Recorded Music Standard days and timings (please read guidance note 6)			Will the playing of recorded music take place Indoors or Outdoors or Both – please tick (✔) (please read guidance note 2)	Indoor	✔
				Outdoor	
Day	**Start**	**Finish**		Both	
Mon	08.00	00.00	Please give further details here (Please read guidance note 3) AMPLIFIED BACKGROUND MUSIC TO BE AVAILABLE FROM 08.00am FOR OUR BREAKFAST OFFERING, FOLLOWING ON TO LUNCH AND DINNER UNTIL CLOSE OF THE RESTAURANT.		
Tue	08.00	00.00			
Wed	08.00	00.00	State any seasonal variations for playing recorded music (Please read guidance note 4)		
Thu	08.00	00.00			
Fri	08.00	00.00	Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed on the left, please list (Please read guidance note 5) WE WOULD LIKE TO HAVE 1 HOUR EXTRA ON THE CLOSING TIMES FOR THE FOLLOWING DAYS;		

Sat	08.00	00.00	NEW YEARS DAY GOOD FRIDAY EASTER SUNDAY EASTER MONDAY MAY BANK HOLIDAY SPRING BANK HOLIDAY SUMMER BANK HOLIDAY CHRISTMAS DAY BOXING DAY
Sun	08.00	00.00	

G

Performances of Dance Standard days and timings (please read guidance note 6)			Will the performance of dance take place Indoors or Outdoors or Both – please tick (✔) (please read guidance note 2)	Indoor	✔
				Outdoor	
Day	**Start**	**Finish**		Both	
Mon			Please give further details here (Please read guidance note 3)		
Tue					
Wed			State any seasonal variations for the performance of dance (Please read guidance note 4)		
Thu					
Fri			Non standard timings. Where you intend to use the performance of dance at different times to those listed on the left, please list (Please read guidance note 5)		
Sat					
Sun					

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment you will be providing		
			Will the entertainment take place Indoors or Outdoors or Both – please tick (✔) (please read guidance note 2)	Indoor	
				Outdoor	
Day	**Start**	**Finish**		Both	
Mon			Please give further details here (Please read guidance note 3)		
Tue					
Wed			State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (Please read guidance note 4)		
Thu					
Fri			Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed on the left, please list (Please read guidance note 5)		
Sat					
Sun					

Provision of facilities for making music Standard days and timings (please read guidance note 6)			Please give a description of the facilities for making music you will be providing		
			Will the facilities for making music be Indoors or Outdoors or Both – please tick (✓) (please read guidance note 2)	Indoor	
				Outdoor	
Day	**Start**	**Finish**		Both	
Mon			Please give further details here (Please read guidance note 3)		
Tue					
Wed			State any seasonal variations for the provision of facilities for making music (Please read guidance note 4)		
Thu					
Fri			Non standard timings. Where you intend to use the premises for provision of facilities for making music at different times to those listed on the left, please list (Please read guidance note 5)		
Sat					
Sun					

J

Provision of facilities for dancing Standard days and timings (please read guidance note 6)			Please give a description of the facilities for dancing you will be providing		
			Will the facilities for dancing be Indoors or Outdoors or Both – please tick (✓) (please read guidance note 2)	Indoor	
				Outdoor	
Day	**Start**	**Finish**		Both	
Mon	12.00	00.00	Please give further details here (Please read guidance note 3) Dancing may take place indoors for themed evenings such as salsa dancing or private events such as weddings/christenings etc		
Tue	12.00	00.00			
Wed	12.00	00.00	State any seasonal variations for the provision of facilities for making music (Please read guidance note 4)		
Thu	12.00	00.00			
Fri	12.00	00.00	Non standard timings. Where you intend to use the premises for provision of facilities for making music at different times to those listed on the left, please list (Please read guidance note 5)		
Sat	12.00	00.00	WE WOULD LIKE TO HAVE 1 HOUR EXTRA ON THE CLOSING TIMES FOR THE FOLLOWING DAYS; NEW YEARS DAY GOOD FRIDAY EASTER SUNDAY EASTER MONDAY MAY BANK HOLIDAY SPRING BANK HOLIDAY SUMMER BANK HOLIDAY CHRISTMAS DAY BOXING DAY		
Sun	12.00	00.00			

K

Provision of facilities for entertainment of a similar description to that falling within I or j Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment facility you will be providing		
			Will the facilities for making music be Indoors or Outdoors or Both – please tick (✓) (please read guidance note 2	Indoor	
				Outdoor	
Day	**Start**	**Finish**		Both	
Mon			Please give further details here (Please read guidance note 3)		
Tue					
Wed			State any seasonal variations for the provision of facilities for entertainment of a similar description to that falling within J or K (Please read guidance note 4)		
Thu					
Fri			Non standard timings. Where you intend to use the premises for provision of facilities for entertainment of a similar description to that falling within J or K at different times to those listed on the left, please list (Please read guidance note 5)		
Sat					
Sun					

L

Late night refreshment Standard days and timings (please read guidance note 6)			Will the provision of late night refreshment take place Indoors or Outdoors or Both – please tick (✓) (please read guidance note 2)	Indoor	
				Outdoor	
Day	**Start**	**Finish**		Both	
Mon			Please give further details here (Please read guidance note 3)		
Tue					
Wed			State any seasonal variations for the provision of late night refreshment (Please read guidance note 4)		
Thu					
Fri			Non standard timings. Where you intend to use the premises for the provision of late night entertainment different times to those listed on the left, please list (Please read guidance note 5)		
Sat					
Sun					

M

Supply of Alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol by for consumption please tick (✓) (please read guidance note 7)	On the Premises	
				Off the Premises	
Day	**Start**	**Finish**		Both	✓
Mon	10.00	00.00	State any seasonal variations for the supply of alcohol (Please read guidance note 4)		
Tue	10.00	00.00			
Wed	10.00	00.00			
Thu	10.00	00.00	Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed on the left, please list (Please read guidance note 5)		
Fri	10.00	00.00	WE WOULD LIKE TO HAVE 1 HOUR EXTRA ON THE CLOSING TIMES FOR THE FOLLOWING DAYS; NEW YEARS DAY GOOD FRIDAY EASTER SUNDAY EASTER MONDAY MAY BANK HOLIDAY SPRING BANK HOLIDAY SUMMER BANK HOLIDAY CHRISTMAS DAY BOXING DAY		
Sat	10.00	00.00			
Sun	10.00	00.00			

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name	ERDAL KUZGUN
Address	22 BURDEN GARTH, BROOMHILL, INGLEBY BARWICK, STOCKTON ON TEES
Postcode	TS17 5AR
Personal Licence Number (if known)	SBC 109046
Issuing Licensing Authority (if known)	STOCKTON

N

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children. (Please read guidance note 8)

O

Hours premises are open to the public Standard days and timings (please read guidance note 6)			State any seasonal variations (Please read guidance note 4)
Day	**Start**	**Finish**	
Mon	08.00	00.00	
Tue	08.00	00.00	
Wed	08.00	00.00	
Thu	08.00	00.00	Non standard timings. Where you intend to use the premises to be open to the public at different times to those listed on the left, please list (Please read guidance note 5) WE WOULD LIKE TO HAVE 1 HOUR EXTRA ON THE CLOSING TIMES FOR THE FOLLOWING DAYS; NEW YEARS DAY GOOD FRIDAY EASTER SUNDAY EASTER MONDAY MAY BANK HOLIDAY SPRING BANK HOLIDAY SUMMER BANK HOLIDAY CHRISTMAS DAY BOXING DAY
Fri	08.00	00.00	
Sat	08.00	00.00	
Sun	10.00	23.00	

P Please describe the steps that you intend to take in order to promote the four licensing objectives

a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)

STAFF TRAINING ON GOING AND DOCUMENTED
ENSURE STAFF ARE UP TO DATE WITH RECENT LEGISLATION FROM SNR MANAGERS
ENSURE THAT STAFF HAVE THE OPPORTUNITY TO ATTEND COURSES SUCH AS PERSONAL LICENSE/FOOD HYGIENE FOR FRONT AND BACK OF HOUSE
CORRECT SIGNAGE DISPLAYED IN FRONT AND BACK OF HOUSE-CCTV IN OPP, FIRE ESCAPES-, WEIGHTS AND MEASURES ETC ETC
INGLEBY ESTATES HAS A FULL STAFF TRAINING MANUAL AVAILABLE FOR VIEWING IF REQUIRED

b) The prevention of crime and disorder

ALARMED PREMISES TO PROTECT WHEN EMPTY INCLUDING ALL EMERGENCY EXITS AND AUTO CALL TO KEY HOLDERS
ENSURE ALL BACK OF HOUSE AREAS REMAIN LOCKED.
CCTV INSTALLED TO NACOS & LICENSING STANDARD AND TO COVER INTERNAL AND EXTERNAL ACCESS POINTS REMOTELY VIEWABLE
STAFF TRAINING TO BE REGULAR AND DOCUMENTED
EXTERNAL LIGHTING TO BUILDING
SECURITY POLICY ISSUED TO ALL STAFF VIA HANDBOOK AND REVIEWED EVERY 6 MONTHS
DUTY OF CARE POLICY
JOINING OF PUB WATCH IF AVAILABLE IN THE AREA

c) Public Safety

FULL RISK ASSESMENTS FOR ALL ACTIVITIES WITHIN THE PREMISES
FIRST AID BOXES TO BE BEHIND BAR & IN THE KITCHEN AND FIRST AID TRAINED STAFF ON SITE
SPILLAGES AND BROKEN GLASS POLICY ISSUED TO STAFF
FIRE DETECTION SYSTEM INSTALLED, CHECKED AND MAINTAINED VIA CONTRACT
GENERAL EQUIPMENT CHECKS AND MAINTENANCE TO BE CARRIED OUT REGULARLY
ACCIDENT BOOK TO BE ON SITE
GOOD LIGHTING OF INTERNAL AND EXTERNAL AREAS
BUILDING WILL COMPLY WITH THE LATEST BUILDING REGS RE NON SLIP SURFACES AND VISABILITY LINES
A MINIMUM OF BASIC FOOD HYGIENE LEVEL AND ALLOGENS TO BE ACHIEVED BY ALL KITCHEN STAFF.
INGLEBY ESTATES HAS A FULL HS&E TRAINING MANUAL AVAILABLE FOR REVIEW IF REQUIRED.
PROVIDE A "FREE PHONE TAXI SERVICE" TO DISCOURAGE D/D AND NOISE

d) The prevention of public nuisance

A NOISE MANAGEMENT POLICY FOR EXTERNAL AREAS.
A CONTACT NUMBER TO BE GIVEN TO LOCAL RESIDENTS SO ANY ISSUES CAN BE DEALT WITH QUICKLY.
DISPLAY "BE RESPECTFUL TO NEIGHBOURS" SIGN TO BE PLACED NEXT TO THE EXIT DOOR AND IN EXTERNAL AREA
PROVIDE A "FREE PHONE TAXI SERVICE" TO DISCOURAGE D/D AND NOISE
DELIVERIES NOT TO BE BEFORE 08.00am NOR AFTER 19.00pm.
ALL DELIVERIES TO BE ACCESSED THROUGH THE DELIVERY ROAD RATHER THAN THE CAR PARK.
ENSURE DECIBIL RATING FROM PLANT WORKS IS AT ACCEPTABLE LEVELS AS PER BUILDING REGS
EXTRACTION SYSTEM TO BE AT HIGH LEVEL TO REDUCE SMELLS
THE OUTSIDE AREA TO CLOSE AT 10PM TO CUSTOMERS

e) The protection of children from harm

A DOCUMENTED POLICY STATEMENT TO BE ISSUED TO ALL STAFF WITHIN THE STAFF HANDBOOK
CHALLENGE 21 SCHEME IN PLACE- NO ID, NO SALE!!
POSTERS/SIGNAGE STATING IT IS AN OFFENCE TO PURCHASE ALCOHOL UNDER AGE.
STAFF TRAINING TO BE THUROUGH AND DOCUMENTED
TRAINING TO BE AVAILABLE TO STAFF FROM RELEVANT AUTHORITIES
ALL CHILDRENS PARTIES MUST HAVE A SUPERVISING ADULT RATIO OF 1 ADULT PER 10 CHILDREN

Please Tick ✓ Yes

- I have made or enclosed payment of the fee ✓
- I have enclosed a plan of the premises ✓
- I have sent copies of this application and the plan to responsible Authorities and others where applicable ✓
- I have enclosed the consent form completed by the individual I wish to be Premises supervisor, if applicable ✓
- I understand that I must now advertise my application ✓
- I understand that if I do not comply with the above requirements my application will be rejected ✓

It Is An Offence, Liable On Conviction To A Fine Up To Level 5 Of The Standard Scale, Under Section 158 Of The Licensing Act 2003, To Make A False Statement In Or In Connection With This Application.

How We Collect And Use Information

The information collected, on this form and from supporting evidence, by Stockton on Tees Borough Council will be used to process your application. The information may be passed to other Enforcement Agencies as permitted by law.

We may check information provided by you, or information about you provided by a third party, with other information held by us. We may also get information from certain third parties, or give information to them to check the accuracy of information, to prevent or detect crime, or to protect public funds in other ways, as permitted by law. These third parties include Government Departments and local authorities.

We will not disclose information about you to anyone outside Stockton on Tees Borough Council nor use information about you for other purposes unless the law permits us to.

Stockton on Tees Borough Council is the Data Controller for the purposes of the Data Protection Act 1998. If you want to know more about what information we have about you, or the way we use your information, you can ask at; Trading Standards and Licensing, PO Box 232, 16 Church Road, Stockton on Tees, TS18 1XD

Part 4 – Signatures (Please read guidance note 10)

Signature of applicant or applicant's solicitor or other duly authorised agent. (See guidance note 11) If signing on behalf of the applicant please state in what capacity.

Signature		Date	20/4/17
Capacity	Director		

For joint applications signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent. (please read guidance note 12) If signing on behalf of the applicant please state in what capacity.

Signature		Date	20/4/17
Capacity	Director		

Contact name (where not previously given) and address for correspondence associated with this application. (Please read guidance note 13)			
Post Town		Post Code	
Telephone Number	07712 006537		
E- Mail Address (optional)	AJ@AL-FORNO.CO.UK		

Stockton-on-Tees
BOROUGH COUNCIL

Community Safety

Big plans for keeping our communities safe

www.stockton.gov.uk

Licensing Service, Municipal Buildings, Church Road, Stockton on Tees, TS18 1LD Tel: 01642 526558

Consent Of Individual To Being Specified As Premises Supervisor

I, (insert full name of prospective premises supervisor)	ERDAL KUZGUN
of (home address of prospective premises supervisor)	22 BORDON GARTH INGLEBY BARWICK

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation the application for

Type of Application	PREMISES APPLICATION
Name of Applicant	~~ERDAL KUZGUN~~ INGLEBY ESTATES LTD.
Existing Licence Number (if any)	~~SBC 109046~~
Name and Address of Premises to which the application relates	AL FORNO, 11/12 SANDGATE SHOPPING CENTRE BANCROFT DRIVE, INGLEBY BARWICK TS17 5AA

and any premises licence to be granted or varied in respect of this application made by INGLEBY ESTATES LTD

Name of Applicant	~~AL FORNO RESTAURANTS ERDAL KUZGUN~~

concerning the supply of alcohol at

Name and Address of premises to which application relates	AL FORNO, 11/12 SANDGATE PARK SHOPPING CENTRE, BANCROFT DRIVE, INGLEBY BARWICK TS17 5AA

I also confirm that I am entitled to work in the United Kingdom and am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal Licence Number (insert personal licence number, if any)	SBC 109046
Personal Licence Issuing Authority (insert name, address & telephone number of personal licence issuing authority, if any)	STOCKTON

Signed			
Print Name	ERDAL KUZGUN	Dated	4/5/17

Checklist: Please tick to indicate agreement

- I have made or enclosed payment of the fee. ☑
- I have enclosed the plan of the premises. ☑
- I have sent copies of this application and the plan to responsible authorities and others where applicable. ☑
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable. ☑
- I understand that I must now advertise my application. ☑
- I understand that if I do not comply with the above requirements my application will be rejected. ☑
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom (please read note 15). ☑

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Declaration	• [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). • The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licesable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)
Signature	
Date	4/5/17
Capacity	APPLICANT/OWNER

For joint applications, signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)			
Post town		Postcode	
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			

Notes for Guidance

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.

2. In terms of specific regulated entertainments please note that:
   - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
   - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
   - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
   - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
   - Live music: no licence permission is required for:
     - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
     - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
     - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
     - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience

does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
    - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.

- Recorded Music: no licence permission is required for:
    - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
    - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
    - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.

- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
    - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
    - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
    - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
    - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).

4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

5. For example (but not exclusively), where the activity will occur on additional days during the summer months.

6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity

8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.

9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.

10. Please list here steps you will take to promote all four licensing objectives together.

11. The application form must be signed.

12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.

13. Where there is more than one applicant, each of the applicants or their respective agent must sign the application form.

14. This is the address which we shall use to correspond with you about this application.

15. **Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships**:

    A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:
    - does not have the right to live and work in the UK; or
    - is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

    Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

    Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this by providing with this application copies or scanned copies of the following documents (which do not need to be certified).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].

- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.

- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.

- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.

- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.

- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.

- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

- A **full** birth or adoption certificate issued in the UK which includes the name(s) of at least one of the holder's parents or adoptive parents, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.

- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.

- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.

- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 17(3) or 18A (2) of the Immigration (European Economic Area) Regulations 2006, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.

- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.

- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-

  - evidence of the applicant's own identity – such as a passport,
  - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
  - evidence that the European Economic Area national has a right of <u>permanent residence in the UK</u> or is one of the following if they have been in the UK for more than 3 months:

    (i) working e.g. employment contract, wage slips, letter from the employer,
    (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
    (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
    (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

(i) any page containing the holder's personal details including nationality;
(ii) any page containing the holder's photograph;
(iii) any page containing the holder's signature;
(iv) any page containing the date of expiry; and
(v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office.

Your licence application will not be determined until you have complied with this guidance.

Licensing Admin (ES)

From: Paul Rowntree <paulrowntree@al-forno.co.uk>
Sent: 19 May 2017 15:15
To: Licensing Admin (ES)
Subject: Al Forno Ingleby Barwick premise licence

Good afternoon,

I would like to add the provision of late night refreshment between the hours of 23:00pm and 00:00pm to our recently submitted premise licence application (enf ref 17/0173/LIC)

Our address is:

Al Forno Restaurant
Unit 11/12
Sandgate park shopping centre
Bancroft drive
Ingleby Barwick
TS17 5AA

Kind Regards

Paul Rowntree
07872041898

Sent from my iPad